



**Department of Licensing and Consumer Protection
Occupational and Professional Licensing
District of Columbia Board of Barber and Cosmetology**

**MEETING MINUTES
Monday, November 6, 2023**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on **Monday, November 6th, at 1100 4th Street, SW, Washington, DC 20024 and via WebEx Teleconference.** In this Public Meeting and Executive Session, the Board discussed old and new business, regulations, complaints, and investigations. This monthly Board meeting was held with Board Members in person and the public via the WebEx Event platform.

Dr. Anwar Saleem, Board Chair, called the public meeting to order at **10:19 a.m.** and attendance was taken.

Board Members Present: *Dr. Anwar Saleem (Chair), Dr. Richard DeCarlo, Mr. Vernon Martin, Dr. Raymond Kibler, Ms. Vonetta Dumas-Jennings, Mr. Patrick Guarniere, Mr. Mark Wills, Mr. Jared Scott*

Board Members Absent: *Mr. David Cavalcante, Ms. Mable Carter, Ms. Nanita Wilson*

Staff Present: *Ms. Kimberly Troxler (Interim Board Administrator), Ms. Nicole McClendon (Program Manager), Ms. Jacqueline Noisette (Assistant Deputy Administrator), Mr. Mark Nielsen (Legal Counsel), Mr. Kevin Cyrus (Education Coordinator)*

Staff Members Absent: *Ms. Harriett Broadie (Deputy Administrator), Ms. Irina Moore (Exam Coordinator)*

Agenda Item: COMMENTS FROM THE PUBLIC

- **Dante B.** – Inquired about Mobile Barbering. Chairman Saleem indicated that we're awaiting feedback from DOH
- **Dr. Broadnax** – No question or comment
- **Edward Norris** – Youth Advocate/Barber Instructor, wants to start a mentoring & apprentice program to introduce youth to barbering. Chairman Saleem recommended he reach out to DOES for assistance.
- **Eric Jackson** – Offers "Cuts in the Park" at his neighborhood park (Althea Tanner) to provide free haircuts to park goers as a way to give back to his community. Wants to know how to make that an ongoing event. Chairman Saleem recommended he speak with Shaniya Proctor at DLCP for guidance to determine if that's allowable and what permits he may be required to obtain.
- **Robert Huges** – Salon Manager & runs an organization called Hairdressers Strong, a community of Barbers & Hairdressers looking to build the industry through education and is looking to become more



involved in working with the Board. He invited members of the Board to appear on his podcast to amplify the work of the Board to his audience. Chairman Saleem stated he has problem with helping the public and the industry and suggested he reach out to the Board Administrator, Ms. Kimberly Troxler, with details on how the Board can get involved.

Agenda Item: EXECUTIVE SESSION – CLOSED TO THE PUBLIC

- We will now go into executive session, which is closed to the public, in order to consult with our attorneys to seek legal advice; to discuss disciplinary matters; and to deliberate upon decisions in adjudication actions and proceedings, as provided by D.C. Code § 2-575(b)(4)(A), § 2-575(b)(9), and § 2-575(b)(13). We will resume the public portion of the meeting at the conclusion of the executive session. Please stand by for our return if you are participating online.

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to enter Executive Session. Interim Board Administrator, Ms. Kimberly Troxler, asked each attending member to declare their vote individually to enter Executive session.

Agenda Item: APPROVAL OF MINUTES

- October 6th Meeting Minutes

Upon a motion duly made by Dr. Richard DeCarlo, and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve the meeting minutes for October 2nd, 2023.

Agenda Item: COMPLAINTS

None

Agenda Item: CORRESPONDENCE

- None

Agenda Item: OLD BUSINESS

- **Prison Licensing Program Discussion** – Tabled.
- **Mobile Barbering Initiative** – Tabled.

Agenda Item: NEW BUSINESS

- **NIC Conference Recap** – Ms. McClendon stated that it was an informative conference. It was good to meet with other State Boards & licensing agencies to discuss challenges regarding reciprocity, course hours, licensing regulations, and legislation happening in their states. One of the key topics discussed was states looking to create 2nd chance opportunities for incarcerated persons interested in the industry. Dr. DeCarlo expressed that the conference was exceptional. He acknowledged the excellent leadership of the NIC President, our very own Chairman Saleem as he presided over the conference. He also acknowledged a presentation from former Board Administrator, Dr. Rashan Broadnax, who was made an honorary member of the NIC for his exemplary commitment to the organization. Dr. DeCarlo announced



the 2024 conference will be held in Salt Lake City Utah and the 2025 conference will be held in Phoenix, AZ. Chairman Saleem gave a synopsis of the information provided and acknowledged the good work done by the various speakers who presented at the conference.

- **2024 Board Meeting Dates** – Tabled.

Agenda Item: BOARD COMMITTEES

- **Practical Examination Report for October 2023 – Dr. Richard DeCarlo**

After Dr. DeCarlo presented the report, Chairman Saleem asked about the common denominator among those who failed the exam. Dr. DeCarlo indicated unpreparedness – not reading the instructions fully, not having the proper materials, language barriers, etc.

Agenda Item: APPLICATIONS

- **Tamara Chin** – Cosmetology Operator Application. Passed exam. Needs a transcript but the school she attended is closed (Scanners Beauty Academy). Wants to be permitted to take the practical exam.

Upon a motion duly made by Dr. Richard DeCarlo and properly seconded by Mr. Vernon Martin, the Board voted unanimously to approve Ms. Chin to take the cosmetology practical examination.

- **Scylla Stanton** – Scylla Hair Studio, Cosmetology Owner Application. The applicant is a Sole Proprietor and, therefore, can't provide a Certificate of Good Standing due to not being recognized as a business entity by our Corporations Division. Ms. Stanton is looking to be approved to receive a cosmetology owner's license. Per Mr. Neilsen, Legal Counsel, sole proprietors are defined as "persons" and therefore, allowed to obtain owner's licensure. It needs to be determined what the alternative option to the Good Standing Certificate, if any, would be.

Tabled. Referred back to legal counsel for determination.

Agenda Item: RECOMMENDATIONS

- **License Mobility within Our Boarder Agency States** – Chairman Saleem recommends that the agency work with Maryland & Virginia to limit any obstacles to transferring licenses within our region. Mr. Guarnier stated that his passion is license mobility and he'd like to be involved in helping with making the process more consistent and transparent.

Agenda Item: ADJOURNMENT

- The meeting ended at 11:40 pm



Respectfully submitted,

Dr. Anwar Saleem, Board Chair

Date

Minutes Recorded & Prepared by: Ms. Kimberly Troxler, DLCP/OPL Board Administrator (Interim)