**Meeting Minutes**

**Thursday, January 26, 2017**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, January 26, 2017 at 1100 4th Street SW, Conference Room 300B Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Mr. Ernest Boykin Jr, Vice Chairman at 11:00AM.

**Board Members Present:**  Mr. Ernest Boykin, Vice Chairman, Mr. Barry Lucas, Ms. Mary Jean Pajak, Mr. Paul Rich, Mr. Sam Wilson

**Board Members Absent:** Mr. Compton Vyfhuis

**Legal Counsel Present:** Mrs. Kia Winston, Esq.

**Staff Present:**  Mr. Leon Lewis, Executive Director, Ms. Avis Pearson, Board Administrator, Ms. Patrice Richardson, Board Administrator, Ms. Asia Dumas, Investigator, Mr. Kevin Cyrus, Education Coordinator

**Public Guest:** Mr. Jose Torres

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**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

* Upon motion made by Mr. Wilson and properly seconded by Ms. Pajak the Board voted to enter into executive session at 11:01AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
	+ Deliberate over applications for licensure;
	+ Discussion of public complaints.
* The Board returned to Open Session at 11:54AM

**Comments received from the Public**:

* Mr. Torres met with the Board to discuss the April 2017 exam.

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**Agenda Item: Minutes**

* Upon motion duly made by Ms. Pajak and properly seconded by Mr. Lucas the Board voted to approve the November 17, 2016 minutes.

**Agenda Item: Recommendations**

* Upon motion duly made by Mr. Wilson and properly seconded by Paul Rich, the Board voted unanimously to allow Mr. Torres to re-take the Land Surveying Exam.
* Upon motion duly made by Mr. Wilson and properly seconded by Barry Lucas, the Board voted unanimously to defer the complaint involving Quinton Worrell.
* Upon motion duly made by Mr. Rich and properly seconded by Mr. Wilson the Board voted to forward the complaint involving Mr. Marshall to an Engineer Consultant for possible violations.

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**Agenda Item: Old Business**

* Mr. Cyrus met with the Board to discuss the DRAFT Newsletter and solicited ideas for additional information to be included.
* Mr. Lucas & Mr. Wilson gave a brief update on continuing education. It was recommended that 20 continuing education hours be completed at each renewal. A course in ethics will be mandatory. This process is still in the development stages. More information to follow.
* The Board agreed that two shirts will be ordered – one white short sleeved polo shirt with the bars/stars emblem on the sleeve and the logo on the left chest and one blue long sleeved shirt with the bars/stars emblem on the sleeve and the logo on the left chest.
* Mr. Boykin, Mr. Lewis, and Ms. Pearson will be attending the MBA Conference February 2nd-5th in Atlanta. All Board Members will be attending the Interim Zone Conference in April. Board Members not being funded by NCEES were advised not to purchase airline tickets until they are advised to do so.
* The information regarding the proposed revisions to the Engineering Accreditation Commission (EAC) criteria 3 and 5 will be deferred for the February meeting.

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**Agenda Item: New Business**

* Effective May 1, 2017, all exam fees for computer based tests will be paid directly to NCEES.
* The conversation regarding decoupling will be deferred until the February meeting.
* Mr. Wilson was elected as the new Board Chairman

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**Agenda Item: Committee Report**

* Upon motion made by Ms. Pajak and properly seconded by Mr. Lucas the Board approved the committee report regarding the disposition of applications.

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**Agenda Item: Adjournment**

Upon motion duly made by Mr. Wilson and properly seconded by Mr. Lucas, the Board voted to adjourn the meeting at 1:02 PM

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, February 23, 2017

 Respectfully Submitted,

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 Ernest Boykin, Vice Chairman

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 Date

**Recorder: Mrs. Avis M. Pearson, Board Administrator**