**Meeting Minutes**

**Thursday, August 18, 2016**

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, August 18, 2016 at 1100 4th Street SW, Conference Room 300B Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Ernest Boykin Jr, Vice Chairman at 11:11AM.

**Board Members Present:**  Ernest Boykin, Vice Chairman, Barry Lucas, Mary Jean Pajak, Paul Rich, Compton Vyfhuis, Sam Wilson

**Legal Staff Present:** Kia Winston, Esq.

**Staff Present:** Avis Pearson, Board Administrator, Patrice Richardson, Board Administrator, Clifford Cooks, Program Manager

**Public Guest:** Edwin Edokwe

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**Agenda Item: Executive Session- CLOSED TO THE PUBLIC**

* Upon motion made by Barry Lucas and properly seconded by Paul Rich voted to enter executive session at 11:12AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
	+ Deliberate over applications for licensure;
	+ Discussion of public complaints.
* The Board returned to Open Session at 11:40AM

**Comments received from the Public**:

* Edwin Edokwe met with the Board to discuss taking the October 2016 PE Exam.

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**Agenda Item: Minutes**

* Upon motion made by Sam Wilson and properly seconded by Mary Jean Pajak, the Board voted to approve the July 28, 2016 minutes.

**Agenda Item: Recommendations**

* Upon motion was made by Sam Wilson and seconded by Compton Vyfhuis that the request made by Edwin Edokwe be accepted to take the October 2016 PE Exam.
* In the matter of Francisco Buitin, a motion was made by Mary Jean Pajak and seconded by Barry Lucas that this case be closed. Mr. Buitin has submitted a notarized letter stating that he will voluntarily surrender his license. A final order will be issued and sent by US Mail and email to Mr. Buitin.
* In the matter of Eustace Pollard this case was referred to the Office of Administrative Hearing. A hearing is set for August 29th.
* In the matter of Mr. Zhang, this case will be deferred until the September meeting due to Mr. Zhang being away on vacation.

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 **Agenda Item: Old Business**

The letter from Jerry Carter (7/26/2016) regarding Uniform Procedure and Legislative Guideline (UPLG) – Motion 12 which was endorsed by the NCEES Board of Directors regarding the proposed amendments to the Model Law and Model Rules adding language for structural engineers was discussed and will be voted on at the upcoming Annual Conference in Indiana. Following the Board discussion, this Board is not in favor of this motion and will vote “no” during the Annual Meeting.

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**Agenda Item: New Business**

* Information regarding Proposed Revisions to the Criteria for Accrediting Engineering Programs was shared during this meeting. Discussion has been deferred until the September 22nd meeting.

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**Agenda Item: Committee Report**

* Upon motion made by Mary Jean Pajak and properly seconded by Sam Wilson approved the Committee Report regarding the disposition of applications. The motion was passed unanimously.

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**Agenda Item: Adjournment**

The meeting was adjourned upon motion offered by Sam Lucas and seconded by Barry Lucas at 12:11P

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**Agenda Item: Next Meeting**

The next meeting is scheduled for Thursday, September 22, 2016

 Respectfully Submitted,

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 Ernest Boykin, Vice Chairman

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 Date

**Recorder: Mrs. Avis M. Pearson, Board Administrator**