

SEU Advisory Board

Meeting Minutes

Thursday, October 30, 2014

I. Call to order

Keith Anderson, Chair called to order the meeting of the SEU Advisory Board (SEUAB) at 10:20 am Thursday, October 30, 2014, at the District Department of the Environment, 1200 First Street, N.E., Washington, D.C.

Roll call

SEU Advisory Board: Keith Anderson, Joe Andronaco, Betty Ann Kane, Bernice McIntyre, Donna Cooper, Sandra Mattavous-Frye

Absent Board Members: John Mizroch, Daniel Wedderburn, Larry Martin

Other Attendees: Taresa Lawrence, Ted Trabue, Lance Loncke, Hussain Karim, Marcus Walker, Lynora Hall, George Nichols, Mohamed Ali, Nicole Rentz, Dan Cleverdon, Nicole Sitaraman; Jermaine Brown, Nina Dodge, Pamela Nelson, Marshall Duer-Balkind, Patty Boyd, Judeith Welch, Richard Fleury, John Supp, Robin Dutta, Kimberly Marshall, Peter Swinton, Algernon Jones, Tanya Wideman, John Andreoni

Approval of agenda and minutes

The agenda was approved.

The minutes from the May 20, 2014 Board meeting were approved.

II. Official Business

Bernice McIntyre – Discussion on the SEUAB Annual Report

- Ms. McIntyre stated that the Board is required under the law to submit an annual report to the City Council. It was noted that the report is due at the end of November
- Ms. McIntyre and Lynora Hall agreed to arrange a conference call with Board members in order to assign sections of the report to be completed
- The Board needed a copy of the DCSEU Annual Report from last year
- Mr. Trabue stated that most of the information needed for the Board's Annual Report will be presented in the PowerPoint Presentation that day, and a copy would be provide to the Board
- Ms. Mattavous-Frye said previously there was discussion on having the submission date for the report changed and asked what happened to the request. Ms. McIntyre stated there was discussion and the date change was preferable to the Board. Ms. Mattavous-Frye asked was the request formally made to City Council. Mr. Anderson answered no.

Dr. Lawrence stated that the request was made but it was not adopted in the final version of the legislation that was enacted.

- Bernice McIntyre asked for volunteers from the Board members to prepare the report. Joe Andronaco, Chairman Betty Ann Kane, Sandra Mattavous-Frye, and Dr. Donna Cooper volunteered. The conference call was scheduled for Wednesday, November 5, 2014 at 10:30 am. DDOE would send out the calendar invite along with the call-in information.

III. SEUAB – Update on Planning of SEUAB Public Meeting

- A meeting notice would be sent to all Board members for a conference call to be held on Thursday, November 6, 2014 at 1:30 pm.
- Potential locations for the upcoming public meeting are the Department of Employment Services on Minnesota Avenue, N.E. or The R.I.S.E. Demonstration Center on the St. Elizabeth Campus in Southeast D.C. The suggested dates were: November 12th or 13th or December 3rd or 4th from 6:00 pm – 8:00 pm
- The Board would develop an agenda for the meeting.
- Outreach efforts would include the following: DC Register, DDOE website, ANCs, Trade Associations, the Sustainable DC Green Ribbon Committee, and the DC SEU contractor’s outreach lists.

IV. Ted Trabue – DC SEU FY 2014 Results

- Mr. Trabue presented a PowerPoint Presentation to the Board on the FY 14 results and benchmarks.
- Electric Savings (MWh) Benchmark was “Achieved”
- Gas Savings (Mcf) Benchmark is “To Be Determined”.
- Low-Income Spend Benchmark was “Achieved”
- Green Jobs Benchmark was “Achieved”
- Largest Energy Users Benchmark was “Achieved”
- Renewables: 10% Annual Cost Reduction Benchmark was “Not Achieved”
- Certified Business Enterprise (CBE) Spend – Contract Requirement was “Achieved”
- 80% Electric & 20% Gas “Split” of Spend – Contract Requirement was “Achieved”
- Mr. Trabue introduced two new DC SEU staff members, Tanya Wideman and Algernon Jones

- The American Council for an Energy-Efficient Economy (ACEEE) has ranked the District of Columbia 21st in the 2014 State Energy Efficiency Scorecard, moving up nine spots to become one of the most improved states.

V. Marcus Walker – Update on DC SEU FY 2015 Operating Plan & Performance Measurements

- Mr. Walker discussed FY 2015 Focus items:
 - Higher savings, more green jobs, and smooth out the hockey stick spending pattern
 - Use the work of the DC SEU to create greater impact as it relates to education, housing, transportation, seniors, and public safety
 - Leverage additional funds: Bid Energy Efficiency into PJM
 - Improve program delivery, customer experience, operational efficiency, and process flow
 - Mr. Jermaine Brown suggested that the DC SEU look into some new innovative programs and to have a discussion on a Low-Income Solar Farm. Mr. Trabue suggested that they schedule to meet later to discuss.

VI. New Matters

The next SEU Advisory Board meeting will be February 23, 2015 from 10:00 am – 12 noon at DDOE

VII. Adjournment

Keith Anderson adjourned the meeting at 11:53 am.

Minutes prepared by: Lynora Hall