



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

December 16, 2020

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, December 16, 2020, at 10:00 am via WebEx conference call.

The meeting was called to order by Tamora Papas, Chair, at 10:05 am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Margot Wilson, Kiara Pesante Haughton

Board Members Absent: Andrew Sullivan

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Kathy Thomas, Education Coordinator; Asia Dumas, Investigator

Legal Counsel: Marc Nielson, Attorney, Office of the General Counsel

Public Members: Britney Tyler (Prospective Trainee)

Agenda Item: Executive Session

At approximately 10:39 am, the following motion was made:

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 10:52 am.

Agenda Item: Comments from the Public

Ms. Britney Tyler was interested in applying for an Appraiser Trainee license and wanted to know how to obtain the education requirements and how to find a DC authorized education provider. She will work with Tamora Papas on finding a Supervisory Appraiser.

Agenda Item: Draft Minutes, November 18, 2020

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Haughton, the Board voted unanimously to approve the draft minutes dated November 18, 2020.

Agenda Item: Application for Licensure Recommendations

Appraiser: (2) Certified General; (1) Certified Residential; (2) Trainee

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the Board voted to approve the December 16, 2020, list of appraiser applications for licensure, attached hereto and made a part of the December 16, 2020 minutes.

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the board voted unanimously to approve Stephen Howell's application for a Certified Residential Appraiser license.

Thomas Rowley's application for Certified General was deferred to next month's meeting.

Agenda Item: Review of Complaints

None.

Agenda Item: Education

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the December 16, 2020, minutes.

Agenda Item: Correspondence

2021 ASC Audit still scheduled as planned, January 2021; board meeting will be rescheduled to accommodate audit review.

Agenda Item: Old Business

None

Agenda Item: New Business

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the Board voted unanimously to approve funding for the 2021 Historic Preservation Seminars. The date of the event is to be determined.

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Haughton, the Board voted unanimously to approve the 2021 board meeting dates with recommended changes to the January date from the 20th to the 28th.

The board will provide any suggestions for Certified Residential review appraisers.

Agenda Item: Next Meeting

Next scheduled regular meeting, January 28, 2021. Via Webex Conference Call.

Agenda Item: Adjournment

Upon motion duly made by Ms. Haughton and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 10:58 am.

Respectfully submitted,

Tamora Papas

Tamora K. Papas, Chair
Date: February 17, 2021

Recorder/transcriber: Stacey Williams