



Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

April 15, 2020

Meeting Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, April 15, 2020, at 10:00 am at 1100 4th Street, S.W., Room E300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:08am, and attendance was taken.

Attendance

Board Members Present: Tamora Papas, Andrew Sullivan, Todd Canterbury, Margot Wilson

Board Members Absent: Kiara Pesante Haughton

Staff: Stacey Williams, Board Administrator; Leon Lewis, Executive Director; Kevin Cyrus, Education Coordinator; Jocelyn Reyes, Program Support Specialist

Legal Counsel: Kia Winston, Assistant Attorney General

Agenda Item: Executive Session

At approximately 10:30 am, the following motion was made:

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Sullivan, the board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b)(4)(A) to seek the advice of counsel, D.C. Official Code Section 2-575(b)(9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b)(13) to deliberate upon a decision in an adjudication action or proceeding and to discuss:

Complaints and technical applications.

The public session of the meeting was resumed at 11:24 am.

Agenda Item: Comments from the Public

Sherry Warren attended the meeting to inquire about a complaint she previously submitted. An update will be provided at the completion of the appraisal review.

Sam Henderson requested that the board allow a temporary relief to in-person course providers to continue courses on a digital platform following the ASC-approved recommendations.

Agenda Item: Draft Minutes, March 18, 2020

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the draft minutes dated March 18, 2020.

Agenda Item: Application for Licensure Recommendations

Appraiser: (3) Certified General; (2) Certified Residential

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted to approve the April 15, 2020, list of appraiser applications for licensure, attached hereto and made a part of the April 15, 2020 minutes.

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the board voted to approve:

1. Catherine Somerville's exam application to upgrade application for a Certified Residential Appraiser license.
2. Muhammad Khan's reinstatement application for Certified Residential Appraiser license.
3. Intizar Siddiqui's reinstatement application for Certified Residential Appraiser license

Upon motion duly made by Mr. Sullivan and properly second by Mr. Canterbury, the board voted to contingently approved Luther Jenkins' exam application to upgrade application for a Certified Residential Appraiser license.

Carey Brill's reinstatement application was deferred to next month's meeting.

Agenda Item: Review of Complaints

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board voted unanimously to forward the complaint filed against licensed Certified Residential Appraiser, Maselah Surmaty, to the contract review appraiser for further review of the appraisal.

Agenda Item: Education Report

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the Education Committee Report, attached hereto and made a part of the April 15, 2020, minutes.

Agenda Item: Budget

All travel has been temporarily suspended due to COVID-19 and Mayoral Orders.

Agenda Item: Correspondence

None.

Agenda Item: Old Business

None.

Agenda Item: New Business

Upon motion duly made by Mr. Sullivan and properly seconded by Mr. Canterbury, the Board voted unanimously to allow all currently approved courses to follow the Appraisal Foundation requirements and make it retroactive starting from March 13, 2020.

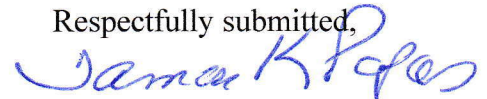
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, May 20, 2020
1100 4th Street, SW, Room 300, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Sullivan and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 11:45 am.

Respectfully submitted,



Tamora K. Papas, Chair

Date: May 20, 2020

Recorder/transcriber: Stacey Williams