



**DISTRICT OF COLUMBIA**  
**Board of Barber and Cosmetology**  
**1100 4<sup>th</sup> Street SW, Room E-300, Washington, DC 20024**  
**Monday, March 6, 2017**  
**Meeting Minutes**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, March 6, 2017, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. In this Public Meeting and Executive Session, the Board discussed new business, applications for licensure, complaints and investigations.

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Anwar S. Saleem, Board Chair, called the meeting to order at 10:12 a.m.

**Board Members Present:** Anwar Saleem, Richard DeCarlo, Olivia French, Mark Wills, Eric Doyle, Raymond Kibler, Sharon Young, Norah Critzos, and Vonetta Dumas

**Staff Present:** - Clifford Cooks, *Program Manager*; Andrew Jackson, *Board Administrator*; George Batista, *Investigator*; and Cliff Dedrick, *Investigator*

**Legal Counsel:** - Kia Winston, Esq.

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**Agenda Item: COMMENTS FROM THE PUBLIC**

Jeanine Butler from the International Barber Association spoke to the Board about becoming licensed in the District of Columbia. Jeanine currently has 1200 hours in the State of Maryland but needs 300 additional hours to meet the District of Columbia's requirements. Ms. Butler wanted to inquire about how to get her 300 additional hours within the District. Program Manager Clifford Cooks suggested that Ms. Butler go back to her school in Maryland to obtain the last 300 hours. Board Member Richard DeCarlo also suggested that Ms. Butler contact the approved schools within the District of Columbia and inquire about a 300 hour refresher course. Ms. Butler also expressed concerns about the amount of unlicensed activity within the industry. Chairman Anwar Saleem followed up by confirming that the Board is aware of such activity and is currently taking steps to combat unlicensed activity.

Michelle Hawkins addressed the Board to obtain information about reinstatement of expired license. Board Administrator Andrew Jackson informed Ms. Hawkins that a licensee has up to five years to reinstate after the initial expiration of a license. Mr. Jackson also followed up by stating after 5 years a licensee must apply as a new applicant.

Malin Singleton addressed the Board about the application process and the status of her application. Board Administrator Andrew Jackson stated that he would follow up with Ms. Singleton about the status of her application after conducting research.

Melanie McClain from Dudley's Beauty College came before the Board to request a listing of licensed Cosmetology Instructors within the District of Columbia. Board Administrator Andrew Jackson stated that he will be in contact with Ms. McClain regarding listing.

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**Agenda Item: ACCEPTANCE OF MINUTES**

Upon motion duly made by member, Richard DeCarlo, and properly seconded by member, Norah Critzos, the Board voted unanimously to accept the February 6, 2017 meeting minutes.

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**Agenda Item: CORRESPONDENCE REVIEW**

- The Board reviewed correspondence from Jasmine L. May regarding granting a braiders license. After review of correspondence, upon a motion duly made by member, Sharon Young, and properly seconded by member, Richard DeCarlo the Board voted to unanimously grant Ms. Jasmine L. May her license for Braider within the District of Columbia.

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**Agenda Item: OLD BUSINESS**

- Board Administrator Andrew Jackson announced that the NIC Executive Director Regional Meeting will be held on April 18<sup>th</sup> & 19<sup>th</sup> in St. Paul, Minnesota and the NIC Annual Conference will be held on August 5<sup>th</sup> through 7<sup>th</sup> in Charleston, WV.
- Board Administrator Andrew Jackson provided updates on the upcoming Barber and Cosmetology Practitioners Forum. The confirmed date of the Practitioners Forum is June 26, 2017 at Gallaudet University.
- Chairman Anwar Saleem spoke to the Board about attendance and requirements of being a Board Member. Chairman Saleem stressed the importance of Board members attending meetings and being able to service the public. Board Administrator Andrew Jackson will keep track of all attendance requirements of Board members going forward.

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**Agenda Item: NEW BUSINESS**

- Chairman Anwar Saleem requested the Board start discussing budget items for adding an additional Forum and Travel for the upcoming Fiscal Year 19. Fiscal Year 18 budget has been submitted per Clifford Cooks. Budget discussions slated to take place in upcoming meetings.
- Payments for School Site Visits were discussed by the Board. Per Clifford Cooks, Board members cannot be paid for School Site Visits if conducting the visit on behalf of the Board. Upon a motion made by Chairman Anwar Saleem the Board voted 9 to 1 not to participate in School Site Visits requested by ELC.

**Agenda Item: COMMITTEE REPORTS**

- A. Forum and Education Committee Meeting Planning and Meeting Dates
  - i. Forum Chair Mark Wills announced that the Forum and Education Committees are currently conducting meetings for the upcoming Barber and Cosmetology Practitioners Forum to be held on June 26<sup>th</sup> at Gallaudet University. Mr. Wills recommended that the Board recognize 10 years of conducting the Forum.
- B. Reports and/or Updates
  - i. Body Artist – Micro pigmentation – Examination Updates  
Board Member Eric Doyle has confirmed that the application and examination for Micro pigmentation has officially been adopted and is ready to be administered within the District of Columbia.

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**EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

Upon motion duly made by Chairman Anwar Saleem, and properly seconded by member, Richard DeCarlo, the Board unanimously voted to enter into closed session pursuant to the authority of D.C. Official Code Section 2-575(b) (4) (A) to seek the advice of counsel, D.C. Official Code Section 2-575(b) (9) to discuss disciplinary matters, and D.C. Official Code Section 2-775(b) (13) to deliberate upon a decision in an adjudication action or proceeding.

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS - NONE**

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS**

Batch #	Last Name	First Name	License Code	Approved
670759-1	WHITE	HENRY C.	BAR-REINSTATE	X
670253-2	DANG	NISA THI	COP-REINSTATE	X
669773-1	DAVIS	MICHAEL J.	COP-REINSTATE	X
670422-1	ADESSA	GREGORY M.	COP-REINSTATE	X
670771-1	JONES	BYRON K.	BAM-REINSTATE	X
670267-1	CONFESOR	ROSANNA	COP-REINSTATE	X
670253-1	LAPHATPHONPHONG	PHINYALAK	COP-REINSTATE	X
671033-1	PARKER	FELICIA M.	COP-REINSTATE	X

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**Agenda Item: FINAL RECOMMENDATIONS/ACTIONS**

Upon a motion duly made by Board member Richard DeCarlo, and properly seconded Board by member, Sharon Young, the Board unanimously voted to approve the reinstatement applications.

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The meeting adjourned at 1:13 p.m.

The next Board meeting is scheduled for Monday, April 3, 2017.

Respectfully submitted,

  
Anwar S. Saleem, Chair

Date

Andrew Jackson, Board Administrator