



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
CONSTRUCTION CODES COORDINATING BOARD**

**REGULAR MEETING
UNAPPROVED MEETING MINUTES**

**Thursday, December 21, 2023
Video Conference Call
10:30 am-12:30 pm**

Final meeting minutes shall be published on the CCCB Board’s calendar on the central calendar of public body meeting dates on the Office of Open Government, Board of Ethics and Government Accountability website.

Board Members Present	Board Members Not Present	DOB Staff Present	Other Persons Present
Chris Bailey	Gus Mehrdad	Ali Alaswadi	Ken Bland, <i>American Wood</i>
Marc Fetterman, Vice Chair	Michael Brown	Ashley Delgado	Max Brown
Joel Causey	Matt Borger	Helen Hooks Scott	John Catlett, <i>AOBA</i>
Anthony Dale	Jeff Viano		Rob Hawkins, <i>Berlin Rosen</i>
Mitchell Kannry			<i>Portia Hurtt</i>
Harrison Miller			<i>Eric J. Jones</i>
Casey Studhalter			<i>Eric Lacey</i>
Jason Wright			David Mallof
			<i>Kerry Sutton</i>
			Jason Vandever, <i>NAIMA</i>
			Erika Wadlington, <i>DCBIA</i>
			Nick Weil

1. Preliminary Matters

i. Call to Order and Roll Call

The meeting was called to order by Chris Bailey, Board Chair, at 10:30 am. Roll call of Board members and other persons present was initiated by Board Chair Chris Bailey. All members and other persons present participated via WebEx video conference.

ii. Adoption of Meeting Agenda

Chris Bailey presented the meeting agenda for the Board’s approval. A motion to adopt the meeting agenda was made by Jason Wright and seconded by Anthony Dale. Without any objections, the agenda was adopted.

iii. Review and Adoption of Minutes of November 2, 2023, Special Meeting

Chris Bailey presented the meeting minutes from the November 2, 2023, Special Meeting for the Board’s approval. The meeting minutes were approved unanimously upon motion made by Jason Wright and seconded by Harrison Miller. Without any objections, the minutes were adopted.

2. Administrative & Other Matters

- i. **Christopher Bailey introduction as the new Board Chair**
- ii. **CCCB mission statement**
- iii. **Review of the Boards roles and responsibilities**
 - i) Board members shall have access to the CCCB Board files for review and comments.
 - ii) Board members shall review or have reviewed with the TAG any question or comments for the TAG to consider.
- iv. **Focusing the Board during meetings, by minimizing the increased discussion at the board level. This action often delays the vote on the proposed submission.**
- v. **I encourage debate and discussion on a motion to adopt or deny a proposal. We must refrain from recommendations, exploring concepts, providing new information, or questioning the TAG's findings.**
- vi. **These actions are to be worked out at the TAG level.**
- vii. **Board completion of initial review of model codes**
 - i) Confirmation of Approved Proposals for Notice of Proposed Rulemaking.
 - ii) Identify proposals that are not present in the "Master list" of the Board's completed decisions for this round.
 - 1) Accessibility, Jason Wright
 - 2) Administration & Enforcement, Marc Fetterman
 - 3) Building (including Swimming Pool), TBD
 - 4) Electrical, TBD
 - 5) Elevator, TBD
 - 6) Existing Buildings, Chris Bailey
 - 7) Fire & Life Safety, Mitchell Kannry
 - 8) Green Construction & Energy-Commercial, Casey Studhalter
 - 9) Mechanical, Marc Fetterman
 - 10) Property Maintenance, Matthew Borger
 - 11) Residential & Energy-Residential, Michael Brown
 - 12) Structural & Special Inspections, Jeffrey Viano
 - 13) Flood Hazard Special Committee, Martin Koch
 - iii) Take a vote to approve the TAG proposals submitted.
- viii. **Each Board Member shall chair a TAG.**
 - i) Board members that are not currently Chairing a TAG or for TAG Chairs that wish to change to another.
- ix. **Each Board member shall provide a brief biography of themselves for the website.**
- x. **How the CCCB can increase its community engagement?**
- xi. **Next year's CCCB Regular Meeting Schedule**
 - January 18, 2024 – Canceled
 - February 15, 2024
 - March 21, 2024
 - April 18, 2024
 - May 16, 2024
 - June 20, 2024
 - July 18, 2024
 - August 15, 2024
 - September 19, 2024
 - October 17, 2024
 - November 21, 2024
 - December 19, 2024
- xii. **Next CCCB Regular Meeting – January 18, 2023.** The January 18, 2023, meeting was cancelled due to a lack of access to BEGA's Open.DC.gov and lack of quorum.

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at opengovoffice@dc.gov

5. Comments by Board Members and Members of the Public

Comments were made by Board members.

- "Anthony Dale" – creation of a functional document to identify how the CCCB operates and functions and how we move things along that can be distributed not only once the board members, but to members of the public just.
- "Eric J. Jones, MSF - aoba" - Uh, voting would take place this way, and it, it literally lays out all those things which we're now referring to. And that's what I mean, by the rules of the meeting, it actually delegates the rules for the verse, as opposed to the apprenticeship.
- "Joel Causey" had concerns about being allowed to discuss procedures and individuals in the public speaking completely out of line. Individuals who are not members. If this behavior continues, then he suggests that we mute during the process and only unmute them during the comment period much like other boards do in the city.

Several comments were made by members of the public.

- "Rob Hawkins" – Commented on the public Would have to be monitoring, the many tags. There are, which is an incredible burden on their time. And you're asking a lot of them are, you're asking a lot of them to show up once a month and be prepared. To ask their questions and to deliberate to ask them to participate in every 1 of the tag meetings. I think it's incredibly burdensome. I do want to point out though, that in the agenda. You just told me that you're not trying to restrict. It is explicit you say we must refrain. From questioning the tags findings that's a very problematic statement. It is the duty of the to deliberate and to discuss and to question.
- "Max Brown" – submitted questioning of the Technical advisory Groups discussion of proposals and limitation of the Board discussion. Respectfully requested the chairman to reconsider that specific language, and perhaps modify it to make it more inclusive and giving the direct authority to change and deliberate anything that the tag might do.
- "Nick Weil" had some worry about intention among the board about Robert's rules binding you into, or out of a particular means of conducting meetings, and I'm just reminding the board that even under the strictest observance of Robert's rules, even ROBERTS itself and your own bylaws Permit you to depart from Robert's rules or through special rule through unanimous consent.

6. Adjournment

Meeting was adjourned at 12:03 pm.