



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF THE CHIEF MEDICAL EXAMINER**

**Violence Fatality Review Committee**

**Meeting Minutes  
December 4, 2023  
12 pm – 2 pm**

The Violence Fatality Review Committee (VFRC) convened its virtual WebEx meeting on Monday, December 4, 2023, at 12:02 PM. The meeting was led by co-chair Dr. Joseph Richardson. The VFRC was able to achieve quorum and there were thirteen (13) attendees present:

**Committee Members**

Dr. Joseph Richardson (TRAVAIL)  
Dr. Erica Richards, MD (Sibley)  
David Gorman (USAODC)  
Jennifer Porter (OVSJG)  
Asst. Chief Carlos Heraud (MPD)  
Elizabeth Wieser (OAG)  
Helaina Roisman (GWUH)  
Dr. Charlayne Hayling-Williams (CWV)  
Dr. Sara Achrati, MD (OCME)  
Dr. Richard Bebout (DBH)

**Fatality Review Staff**

Dr. Renee Spraggins (OCME)  
Jenna Bebee-Aryee (OCME)

**Invited Guests**

Taylor Black (OCME)

**Open Meeting**

- I. **Welcome**  
VFRC co-chair Dr. Joseph Richardson welcomed the attendees to the meeting. Roll call was taken by the Fatality Review specialist.
  
- II. **Meeting Agenda for Open Portion of Meeting**  
The agenda for the open portion of today’s meeting was voted upon and accepted by the VFRC.
  
- III. **Review of Minutes for the Open Portion of the November 13, 2023 Meeting**

With no questions, concerns or issues about the minutes from the open portion of the November 13, 2023, meeting, it was voted upon and the minutes were accepted as written.

IV. **Opportunity for the public to address the committee**

There were no members of the public present to address the committee.

V. **Vote to close the meeting to the public for remaining business**

A vote to close the open portion of the meeting for remaining committee business was conducted by Dr. Richardson and accepted.

The following statement was read aloud: **“This meeting will hereby be closed to the public for the following reasons- Open Meetings Act section B- 12 & 14; and § 5-1431.05.”** Members were asked to exit the open portion and sign onto a new WebEx session using the closed meeting invitation.

The open portion ended at 12:07 PM.