



DISTRICT OF COLUMBIA



Board of Professional Engineering

ADDRESS ALL COMMUNICATIONS TO THE BOARD

Meeting Minutes

Thursday, September 22, 2016

The District of Columbia Board of Professional Engineering held its monthly meeting on Thursday, September 22, 2016 at 1100 4th Street SW, Conference Room 300B Washington, DC 20024. The Board met in committee session prior to the public meeting to review Applications for Licensure.

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The meeting was called to order by Mr. Boykin Jr, Vice Chairman at 11:14AM.

Board Members Present: Mr. Boykin, Vice Chairman, Mr. Lucas, Mrs. Pajak, Mr. Rich, Mr. Wilson

Board Members Absent: Mr. Vyfhuis

Legal Counsel Present: Mrs. Winston, Esq.

Staff Present: Mrs. Pearson, Board Administrator

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Agenda Item: Executive Session- CLOSED TO THE PUBLIC

- Upon motion made by Mr. Lucas and properly seconded by Mr. Wilson the Board voted to enter into executive session at 11:15AM pursuant to D.C. Official Code § 2-575(b)(4)(A),(9) and (13) in order to:
 - o Deliberate over applications for licensure;
 - o Discussion of public complaints.
- The Board returned to Open Session at 11:36AM

Comments received from the Public:

- There were no comments received from the public.

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Agenda Item: Minutes

- Upon motion duly made by Mrs. Pajak and properly seconded by Mr. Lucas, the Board voted to approve the August 18, 2016 minutes.

Agenda Item: Recommendations

- Upon motion duly made by Mrs. Pajak and properly seconded by Mr. Wilson, the Board voted unanimously not to accept the settlement offer presented by Mr. Pollard's legal team, and that the Office of Administrative Hearings (OAH) proceed with the proposed revocation of Mr. Pollard's license as previously voted on.
- Upon motion duly made by Mr. Rich and properly seconded by Mr. Lucas, the Board voted unanimously to issue an Advice of Informal Admonition (warning) to Mr. Xiaojin Zhang regarding corrective action for improperly stamping plans.

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Agenda Item: Old Business

- An overview of the NCEES Annual Conference was given by Mr. Boykin, Vice Chairman, and Mrs. Pearson. A formal report was submitted by Mrs. Pearson. Reports will be submitted by Mr. Boykin and Mr. Vyfhuis at the October meeting. All Board members were encouraged to refer to the links sent out via email to review additional information (i.e. approved motions, slides, handouts, etc.) from the conference.

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Agenda Item: New Business

- There was discussion regarding continuing education. Currently DC is one of the few jurisdictions that do not require continuing education as a contingency for license renewal. Mr. Lucas and Mr. Wilson will form a subcommittee to research other jurisdictions' best practices.
- Board nominations/election of Board Chairman will be deferred until January 2017.
- NCEES leadership (Vice President Theresa Hodge) will attend the November 17th Board meeting. She will be joining the meeting at 11:30AM. The purpose of this visit will be to provide an overview of NCEES services and to respond to questions from the Board/staff.
- The Board discussed community outreach, specifically to the four area schools that offer the Professional Engineering program (Catholic University, George Washington University, Howard University and the University of the District of Columbia). The purpose of this outreach would be to provide information on the licensing process. These visits will be scheduled in February during National Engineering Week.
- Kevin Cyrus and Kathy Thomas will assist the Board with putting together a newsletter. It was not decided on how often the newsletter would be published or how it would be sent out to licensees. Avis will follow up with Kevin and Kathy and have them join October's meeting to discuss the development.
- The 2017 calendar was distributed. Discussions of the proposed dates have been deferred until the October meeting.
- Travel for 2017 is as follows: NCEES Board Administrator Training – February 9-11, 2017 (Atlanta), NCEES Interim Zone Meeting – April 27-29, 2017 (Virgin Islands), NCEES Annual Conference August 23-26, 2017 (Miami Beach). During the Annual Conference, NCEES did pass the motion at the Annual Conference to fund three delegates from each jurisdiction. Upon motion duly made by Mr. Rich and properly seconded by Mr. Wilson, the Board voted unanimously that all Board members attend all of the 2017 NCEES meetings with the exception of the February meeting. The February training will be attended by Mrs. Pearson only.
- Ms. Pearson will bring information on shirt orders to the October meeting.

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Agenda Item: Committee Report

- Upon motion made by Mr. Rich and properly seconded by Mr. Lucas approved the Committee Report regarding the disposition of applications. The motion was passed unanimously.

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Agenda Item: Adjournment

Upon motion duly made by Mr. Rich and properly seconded by Mr. Wilson, the Board voted unanimously to adjourn the meeting at 12:50 PM

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DISTRICT OF COLUMBIA



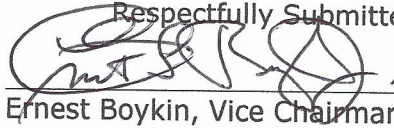
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Agenda Item: Next Meeting

The next meeting is scheduled for Thursday, October 27, 2016

Respectfully Submitted,



Ernest Boykin, Vice Chairman

10/27/2016

Date

Recorder: Mrs. Avis M. Pearson, Board Administrator